

NURSING HOME ADMINISTRATORS BOARD OF EXAMINERS

Regular Board Minutes of November 14, 2000

ROLL CALL: Nancy Spencer, Chair
Cathy Hart
Ann Swenson
Dr. Masar
James Roberts

ALSO PRESENT: Thomas Limbaugh, Bureau Chief
Budd Hetrick, Deputy Bureau Chief
John Kersey, Chief Investigator
Roger Hales, Administrative Attorney
Marilyn London, Board Secretary
Marcie McGinty, Continuing Education Secretary
Dwight Wuenschel, Past Board Member
Kim Stanger, Attorney
Steve Deeg, Harms Memorial Medical Board

Nancy Spencer called the meeting to order at 9:00 a.m.

ENDORSEMENT APPLICATION

The Board reviewed a nursing home administrator endorsement application from an applicant holding a current Montana Nursing Home Administrator license. The applicant did not have an administrator-in-training program prior to getting a Montana license, but will be receiving a master's degree in Health Care Administration related to long-term care in December 2000. After discussion Ann Swenson moved to issue a temporary permit and the application will be considered for licensure upon completion of master's degree. Cathy Hart seconded, motion carried.

MINUTES

Cathy Hart moved to approve the July 18, 2000 board meeting minutes. Dr. Masar seconded the motion, motion carried.

FINANCE REPORT

Thomas Limbaugh presented the Board the financial report indicating a fund balance of \$2,956.34 as of November 13, 2000 and stated the Board could be in the red by the end of the year. There is proposed legislation this year to raise the cap in the law to \$200.00.

INVESTIGATIVE REPORT

John Kersey presented the investigative report to the board that showed three (3) complaints received this year. One (1) complaint from 1999 remains open waiting pro-review. One (1) complaint from 1998 is waiting pro-review.

Cathy Hart moved to continue to use Dwight Wuenschel to review all nursing home administrator complaints received by the Bureau. Dr. Masar seconded the motion, motion carried.

EXECUTIVE SESSION

Cathy Hart moved to go into executive session to discuss potential litigation. Ann Swenson seconded the motion, motion carried.

Ann moved to re-enter regular session. Cathy Hart seconded the motion, motion carried.

NEW BOARD MEMBER

James Roberts was welcomed to the Board by members and bureau staff.

RETIRING BOARD MEMBER

Dwight Wuenschel was presented a wall plaque by the board and thanked for all his years of service.

CONTRACT

Budd Hetrick presented the Board the Bureau/Board contract for FY2001 noting the changes. Dr. Masar moved to accept the contract and authorize Nancy Spencer to sign on behalf of the Board. Ann Swenson seconded the motion, motion carried.

ADMINISTRATOR-IN-TRAINING

Nancy Spencer brought to the attention of the Board that there are administrator's-in-training in nursing homes without a licensed administrator on site. Roger Hales recommended that Facility Standard's regulations be reviewed for their requirements in this area. He also recommended that legislation could possibly be perused this January through Idaho Health Care Association to clear up the definition of supervision.

SPECIALIZED COURSE

The Board reviewed and approved Saint Joseph College's long term care courses LTC 210: Introduction to Long-Term Care Administration and LTC 450: Nursing Home Administration. Applicants may choose either course to meet the board's requirement for the specialized course.

CONTINUING EDUCATION

Marcie McGinty presented the Board continuing education courses to determine if they meet the Board's approval.

Correspondence was received from NHA-381 whose license was canceled December 31, 1998 for non-renewal. The licensee requested a temporary permit to practice while obtaining the 20 continuing education hours required for reinstating a license. The Board denied the request stating the continuing education must be obtained before the license could be reinstated.

DISCUSSING FOR NEXT MEETING

Combining Residential Care and Nursing Home Administrators Boards. The Board requested that information be gathered from NAB regarding how many States have combined boards and obtain a copy of those regulations.

Policy for terminating inactive application files. The Board requested information from other State Boards about their policy on terminating files.

QUARTERLY REPORTS

The Board reviewed quarterly reports for the administrator-in-training applicants.

LICENSES ISSUED

The following licenses were issued since last board meeting:

Jamie Hancock	NHA-581
Catherine Ortega	NHA-582
Michelle Tomlinson	NHA-583

Todd Russell	NHA-584
Kent Hanawalt	NHA-585
Carla Gallegos	NHA-586

ADJOURNED

The meeting adjourned at 12:30 p.m. on November 14, 2000.

Nancy Spencer, Chair

Dr. Maurice Masar

Cathy Hart

James Roberts

Ann Swenson

Thomas E. Limbaugh, Bureau Chief